

Research Request Procedures

Office of Institutional Research, Southard/Doucou The purpose of this document is to describe the policies and procedures for reviewing and approving requests for research at SCC.

The current practice at SCC is to review research site and data requests through the Office of Institutional Research (IR).

All research through project or programmatic interaction with SCC faculty, staff, or students, a Review Board (IRB) approval is required from the researcher's primary research institution (see section on 'Research Involving Human Subjects').

Data collected by SCC personnel for institutional or administrative use is not subject to IRB review. Data collected by SCC students strictly for use in course assignments is not subject to IRB review.

Research Involving Human Subjects

Southeast Community College does not have an Institutional Review Board (IRB) at this time. We rely on the IRB of the institution with which the requestor has a primary research affiliation to assess whether proposed research protocols adequately meet federal standards for the protection of human subjects and the ethical principles and guidelines outlined in the Belmont Report.

- x Southeast Community College (SCC) will not be the primary human subject reviewer of graduate or professional-

- x SCC's letter of site approval will include specific language about what forms of contact with SCC instructors, staff, and students is permitted; the specific research methodologies that have been approved;